



Volunteer Application Form

We ask for personal details and interests to help us match you with the right volunteer role, ensure we can contact you, and create a diverse and engaging experience at the station. Your information will help us find the best fit for both you and the station.

1. About You

Surname	<input type="text"/>
First Name	<input type="text"/>
Address	<input type="text"/>
	Postcode <input type="text"/>
Telephone Number	<input type="text"/>
Email Address	<input type="text"/>
Date of Birth (if under 18)*	<input type="text"/>
<p>* we cannot accept volunteers under the age of 16</p>	

How did you find out about volunteering opportunities with Bolton FM?

Examples: Website, Social Media

2. Areas of Interest

Bolton FM offers a variety of volunteer roles, some of which are shown below. We offer training for all applicants, so no prior experience is required. However, presenters must complete training before going on air.

Please select all the areas which are of interest to you

<input type="checkbox"/> Presenting	<input type="checkbox"/> Producer	<input type="checkbox"/> Journalist
<input type="checkbox"/> News Reading	<input type="checkbox"/> Outside Broadcasting	<input type="checkbox"/> Roadshows
<input type="checkbox"/> Live Events	<input type="checkbox"/> Studio Desk Driver	<input type="checkbox"/> Receptionist/Admin
<input type="checkbox"/> Marketing/PR	<input type="checkbox"/> Fundraising	<input type="checkbox"/> Social Media Management
<input type="checkbox"/> Photography	<input type="checkbox"/> Videography	<input type="checkbox"/> Website Development
<input type="checkbox"/> Graphic Design	<input type="checkbox"/> IT Support	<input type="checkbox"/> Sound Engineering
<input type="checkbox"/> Software Development	<input type="checkbox"/> Electronics Repairs and Servicing	

3. Personal statement

Please tell us why you are interested in volunteer work for Bolton FM and what you feel you could bring to the station.

4. Personal Circumstances

Please select which best describes your employment status

- | | |
|--|--|
| <input type="radio"/> Full Time Employed | <input type="radio"/> Part Time Employed |
| <input type="radio"/> Full Time Student | <input type="radio"/> Part Time Student |
| <input type="radio"/> At School | <input type="radio"/> Retired |

Please tell us about the kind of things you have been doing over the last 3 years. This could include childcare, school/college/university, employment or voluntary work. Please answer the question as fully as possible with specific examples.

5. Disabilities

To help us offer you appropriate support in your volunteer role, please advise us (in strict confidence), of any health issues, disabilities or any other circumstances that might affect the type of voluntary work you are able to do.

6. References

Please give details of two referees* who have known you for at least 2 years and who are happy to give you a reference.

Name <input style="width: 90%;" type="text"/>	Name <input style="width: 90%;" type="text"/>
Phone <input style="width: 90%;" type="text"/>	Phone <input style="width: 90%;" type="text"/>
Email <input style="width: 90%;" type="text"/>	Email <input style="width: 90%;" type="text"/>
In what capacity do they know you?	
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>

* Will not contact referees without notifying you first.

6. Data Protection

The information you have supplied in this form is confidential. It will be held and processed in accordance with the General Data Protection Regulation (GDPR) and Data Protection Act 2018, we will share the information with any third party unless you expressly allow us to do so. We may from time to time use the information we collect to contact you for operational purposes and in the day to running of Bolton FM.

7. Additional Information

Please use this section to include any additional information in support of your application

8. Declaration

I confirm that all the information supplied in this application form is true and accurate.

Signed*

Date

*make your mark or simply enter you name

Please note that Bolton FM have a probationary period of 4 weeks before we will take you on permanently, this is to assess you in the role you have applied for.

Thank you for completing this application form. We will be in touch shortly.

Please return this form to: volunteer@boltonfm.com

Hand written copies may be dropped off at our offices (or posted)

**Bolton FM,
Office 6
Ashburner Street
Bolton
BL1 1TQ**

FOR OFFICE USE ONLY
(DO NOT FILL THIS SECTION IN)

Date and Time of Contact

Date and Time of first Visit

References Checked

Notes